

Professional Staff Advisory Committee Meeting Minutes

Monday, October 23rd 2023

In Person-LH 214

Kim Beyer, Anna Ball, Jeanette Berger, Lisa Craig, Scott Campbell, Helen Dauka, Jake Kos, Nathan Meeker, Melissa Olson, Kim Proctor, Mary Rossett, Tiffany Schmidt, Marc Smith, Abbey Shiban, Caroline Tuesday, Eric Veigel, Sonya Wagner

Absent: Matt Williams

- I. Call to Order
 - a. Abbey Shiban, chair opened the meeting at 3:32 pm
- II. Approval of Agenda
 - a. (Motion) Sonya Wagner (second) Nate Meeker
- III. Approval of September Minutes
 - a. (Motion) Melissa Olson (second) Kim Beyer
- IV. Chair Updates
 - a. President Miller was unable to make it to our meeting. We have him just come to Jan meeting..
 - b. Jake Kos is leaving UA
 - i. We will need a PSAC member & someone to rep on Physical Environment committee Melissa Olson is interested
- V. Vice Chair Updates
 - a. No Update
- VI. Financial Report
 - a. No update.
- VII. UC Committee Updates
 - a. Budget & Finance (Abbey Shiban) - set goals, Dallas posted timeline, meeting again 10/26
 - b. Information Technology (Matt Williams) – (message to Abbey) recommending all be enrolled in Z Alert, and opt out if necessary.. peer institutions do opt their students in by default.. still setting goals, possible goal surrounding AI
 - c. Institutional Advancement (Mary Rossett) presentation from Will Coleman, alumni projects,
 - d. Physical Environment (Jake Kos) - hot temp lines being finished outside of Ritchie, odd corner was demolished, food delivery robots, Buchtel commons reno mockup was shown starting next summer, Mary Gladwin getting hands-on experience nursing operating lab, meditation/destress room in union third floor,
 - e. Recreation & Wellness (Anna Ball) - discussed RooFit updates

- f. Student Engagement & Success (Eric Veigel) - carry over goals from last year,
- g. Talent Development & Human Resources (Jeanette Berger) – haven't met since last meeting, meeting next week
- h. University Council (Nate Meeker & Sonya Wagner)
 - i. Oct meeting brief to allow attendance at President's State of the Union
 - ii. *discussion about future* possibly having the standing committees condense to 3 & add policy/procedures
 - iii. Feedback
 - 1. AB, EV – think that would lose the importance of the committees & the goals
 - 2. SC- mentioned the importance of shared governance & enforcement of the missing 3 meeting rules and someone is kicked off.
 - 3. NM- thinks it would be good to encourage the participation of “non-committee members”

VIII. Other Updates

- a. PD Committee – Melissa Olson
 - i. starting monthly PD events in January
 - ii. Discuss volunteer events for any professional staff, Melissa will reach out to ZipAssist
- b. Social Committee – Carrie Tuesday – met, wants to plan December event, options for Spring get-together,
 - i. Social team's pages.. ppl with pets or kids,
- c. Nov 27th meeting with Provost Wiencek
- d. December Date? Abbey will check on dates...
 - i. Meeting with Sarah Kelly-HR
 - 1. Performance review training Questions
 - 2. Grievance Committee?

IX. New Business

X. Comments & Announcement

XI. Adjournment

- a. Abbey Shiban Chair adjourned the meeting at 4:17 pm
- b. (Motion) Eric Veigel (Second) Jake Kos